



**Shakopee Soccer Association**  
1160 Vierling Drive #124  
Shakopee, MN 55379  
952-953-7246  
[www.shakopeesoccerclub.org](http://www.shakopeesoccerclub.org)

---

## **General Board Meeting Minutes October 17, 2006**

1. The general board meeting of the Shakopee Soccer Association was called to order at approximately 6:30 p.m. at Lion's Park Youth Building by Mark Teslow.

Present: Mark Teslow, Tom Bailey, Darla Teslow, Todd Feely, Michele Chase, Tim Root, Steve Curren, Mickey Willard, Tom Temple @ 7:55

Not Present: Peggy Dokka-Thorson and Dan Meehan

2. **Approval of agenda:**

Motion to approve the amended agenda by Darla, second by Tom B., motion passed.

- Add MYSA AGM

3. **Approval of minutes:**

Minutes from September 25, 2006 were reviewed, moved to accept minutes by Tim, second by Todd, motion passed.

4. **Sherry Dvorak with the City of Shakopee:**

Sherry reviewed the city agreement for youth sports affiliations with the City of Shakopee. See attached document. The agreement form was started in the year 2001 and rewritten in 2004 because it was vague and non specific.

### Highlights:

One of the criteria's to be recognized as a designated City-affiliated sports association, the association must provide a comprehensive program that serves all skill levels, from recreation/instructional (rec. program) to competitive (traveling program).

The association can select the level of service the city will provide to the association. There are standard and enhanced services available. The standard service is \$12.00 per participant and \$18.00 for the enhanced service. Under the enhanced service you get one additional bulk mailing, act as a clearinghouse for participant questions and answers, assist in preparing administrative documents, such as bylaws, annual reports, etc., develop flyers and provide coping services at no charge, accept and process registrations and develop practice and game schedule. SSA current agreement ends in December. If SSA elects the enhanced service a new agreement would need to be signed. The term of the agreement is one year. The city is currently discussing the 2007 fee. Sherry is not sure whether the fee will be increased. If the fee is increased the City of Shakopee has the responsibility to notify SSA.

The city will provide storage for the association if it's available. Currently there is no storage space available for SSA. SSA currently rents space at a storage facility.

### Additional discussions:

Flyers - Flyers must go through the Park and Recreational Department for school distribution. The flyers need to be printed on the cities template. Flyers are sent to the public and private schools grades K through 6<sup>th</sup> within Shakopee.

Scheduling - Scheduling games have been fairly good in the past. Sherry would like SSA to develop and issue a practice schedule to the city. If the fields are not being used the city could rent them out.



## Shakopee Soccer Association

1160 Vierling Drive #124

Shakopee, MN 55379

952-953-7246

[www.shakopesoccerclub.org](http://www.shakopesoccerclub.org)

Soccer Building – There was a preconstruction meeting held three weeks ago. The architect has not submitted drawings for permit. There is no money for the concession equipment and site fencing. Sherry asked if SSA would be interested in purchasing concession equipment or site fencing. Any equipment in the concession area will need to be certified. The city is currently working with Watson Company for concessions at the new Shakopee pool. There are companies that lease concession equipment for the season. This could be a possibility for SSA. SSA potentially would like to help out. Mark asked Sherry to forward pricing information on the equipment and fencing.

Fields – The public works will be aerating the fields. No reseeding will take place because it's too late in the season. Fields 1 and 2 are in bad shape due to the amount of use on the fields, SSA traveling teams, Hispanic league and the Shakopee School District. The fields were design to be moved around. There will be additional soccer fields at the new H.S. which might be available to SSA. Vaughn Fields and Vierling Drive softball fields are not a part of the city agreement. The five year out capital improvement plans (CIP) shows lighting fields 1 and 2. However, this doesn't necessarily mean this will go through. SSA has first priority on reserving the fields. The city also allows SACS to use the fields. SACS does not have an exclusive field. This year the city rented out some fields to a Hispanic league on the weekends.

Micro Soccer – The city started this program back in 2000. This past year they had approximately 400 kids in the program. The program consisted of 5-6 year olds and 7-8 year olds. They advertise the program in the city Park and Recreational booklet. In the past SSA has offered to take over the Micro Soccer program. The city declined. Sherry is open to discuss options on how SSA could be part of the Micro Soccer program. If SSA would like to take over the program we would need to discuss this with Mark Themig. Currently the city can't share participates contact information with SSA because of the privacy law. SSA would like the city to look at how this information could be shared.

### 5. Director reports:

#### **Coaching Director:**

Todd presented a proposed job description for Coaching Director, Boys Commissioner (Boys Director) and Girls Commissioner (Girls Director). He based his descriptions on non paid positions. In the future it might be a possibility for this to be a paid position. Overall the board thought the descriptions look really good. Mark and Todd would like to see every coach have a license. Mark indicated it may be difficult to achieve this next year and the year after. Mark would like to develop a two – three year plan to achieve this goal.

We also discussed paying coaches. Todd would like to see our coaches get paid. This might be a possibility in the future. Our fees would need to increase. We need to keep in mind paying coaches or coaches who hold licenses doesn't necessarily mean success. If an individual team would like to hire a coach they can. However, the Coaching Director needs to be made aware of this.

Mark would like everyone to review the remaining job descriptions that are open and approve them at the next meeting.

#### **Public Relations Director:**

Dan spoke with the representative from Hensley Design for Board Member shirts. She has quoted a price of \$27.95 + \$3.00 for any XL sizes. She is checking for availability of sizes for the color I have requested (I requested red with white piping along the shoulders, collar and end of sleeve). Please forward your size to Dan by the end of the week.



**Shakopee Soccer Association**

1160 Vierling Drive #124

Shakopee, MN 55379

952-953-7246

[www.shakopeesoccerclub.org](http://www.shakopeesoccerclub.org)

**6. Phone message pick-up sign up sheet:**

Tom B. passed around a sign-up sheet. He requested everyone to sign up for two time periods.

**7. Board Agreement:**

Mark presented a board agreement. One section is on SSA Board Goals and the other section is on SSA Board Code of Conduct. It's important that we work together and work towards the same goals. It is also important that we have a set of standards on how we will interact and how we will represent SSA. We need to start holding people responsible for their actions. This is one way to remind them of how to conduct themselves.

Motion made to approve the Board Agreement by Todd, second by Tim, motion passed.

**8a. Applebee's fundraiser:**

Flapjack Fundraiser at Applebee's on Saturday, October 28th from 8:30 a.m. to 10:00 a.m. \$5 for pancakes, eggs, bacon and OJ/Coffee. We will need volunteers to help. We should forward a list of interested volunteers to Dan for him to coordinate. Tom T. will do a mass emailing. Mark will be emailing a flyer to the board. Please forward the flyer to your teams from this year.

**8b. MYSA AGM:**

MYSA AGM will be held on November 4, 2006. We have three votes. Mark, Tom T. and Michele will be attending this meeting. At this meeting MYSA will conduct elections for Youth Council and District Directors. The following Youth Council positions are up for election: Vice President, Secretary and Treasurer. They will also review and vote on proposed amendments to the MYSA Bylaws and Rules.

**9. Calendar:**

Mark, Tom T. and Darla developed a calendar of events. They feel this will help us to be more organized. Some of these dates may change but it gives us an idea what we need to be doing. This calendar will be posted on our web site for our members. Everyone thought it looked good.

**10. Approve in-person summer travel registration:**

In-person registration will be held on the following days provided the Youth Building at Lion's Park is available. Tom B. will schedule this with the city.

Monday, January 8, 2007 6:00 – 8:00

Monday, January 22, 2007 6:00 – 8:00

**11. Winter training at Soccer Blast:**

Mark and Darla are continuing to discuss training with Soccer Blast. We are looking at Tuesday nights since Monday nights are filled. They should have more information by the end of the week. Tom T. talked to Kevin Brown about providing training. Kevin is available any night except for Thursday nights. This is individual training and will be an additional cost to the summer registration fee. Tom T. will add this to the web site when we have the final details.

**12. Adjourn meeting:**

Motion made by Tim, second by Todd to adjourn at 9:05p.m., motion passed.

Minutes submitted by:  
Tom Bailey  
Secretary

